

FPHRA Board Meeting  
April 25, 2017

The meeting was called to order by Nate Christensen at 7:00 pm at Sherry Serna's residence in Forest Park. In attendance, Nate Christensen, Leslie Hakze, Sherry Serna, Jeremy Fix, Sarah North, and Amy Stivers. Allen Meyer and Hugh Smith were not in attendance.

Election of officers:

Discussion of the open vacancies for the Forest Park Board of Directors. Hugh Smith is stepping down as president and Sherry Serna would also like to step down. Open positions on the Board of Directors are:

President, Vice President, Secretary, and Treasurer, or a combined Secretary/Treasurer position. Nate Christensen expressed interest in being president.

Amy Stivers expressed interest in the secretary position.

Sarah North would like to be in charge of communications, updating the website to use as a tool for sending out information, posting minutes, linking to social media. This could be a vice president position in charge of communications. Everyone agreed with this idea.

Pool—member at large position—Jeremy Fix will keep this position

Beautification—member at large position—Leslie Hakze will keep this position

Social—member at large position--? See if Keith O'Neal wants to do this since he expressed interest in being on the board.

Discussion about the treasurer position—no one has expressed interest. This could be combined with the secretary position. Amy Stivers agreed to do this if that is in the best interest of the board.

Current members of the board of directors voted and agreed on the following elected positions:

President—Nate Christensen

Vice President/Communications—Sarah North

Secretary/Treasurer—Amy Stivers

Beautification—Leslie Hakze

Social—still vacant

Accountant (paid position)—Allen Meyer

Committee Reports:

Financial:

Jeremy has asked Allen to provide more of a breakdown on costs of things we use so we know how much we're spending on everything. With the way the financial report reads now, there is not enough transparency as to what we're spending our money on. Banking, accounting costs fall under board we think. It doesn't look like the new lawn chair order is on this financial report, so we need to see the break-down. Allen does all of the financial reports by hand. We may need to look at Quick Books or some other tool to make it more efficient and transparent.

Pool:

- Sprinkler tech is coming out next week to give a bid on the repairs.
- Card key system is all set up
- New keys are in the box (replaced). New code is set. We think it would be good to change the code every year.

- Clean-up day is scheduled for May 13<sup>th</sup>. Want to get some paint for the awning to touch it up. Also the roof on the playground needs to be redone. Maybe we can look at shingling it and it will last longer.
- Bagels, coffee, and donuts –Leslie will buy for that morning.
- Pool schedule: in July Wednesdays 10 am -10 pm, Saturdays will be 10-8 pm. M-F 11-8.
- 6 family pool passes were sold this year from swim team families
- Lessons after swim practice—problem with the pool being used after swim practice, sometimes for families who are not members of the neighborhood. Perhaps suggest they use only the lap lane, not the whole family gets to stay and use the pool. In the past, we have had it where the people getting a lesson need to live in the neighborhood to have a lesson. Members only—either the swimmer or the coach. When done teaching, the student has to leave. Leave one lap lane open for lessons. Jeremy will communicate this back to Bob Ordonio (swim team).
- Updated pool rules (updated 2015). Only change is showing that no cigarettes or e-cigarettes are allowed in the pool area. Party policy was also updated. Send out in a mass email to the neighborhood at the start of the season. Jeremy will email out to the board for comments additions/corrections soon.
- During clean-up or as an ice cream social have people update their email address to get on the list, have them sign the rule book and give back. Hugh Smith may have these from last time.
- Important to go through the pool card keys at start of each season to see if anyone on the list needs to be removed because they have moved.

#### Beautification:

- Weed Wranglers have been out recently. Grass looks good, Fisk Brothers Yard Works will be out soon. Maybe have them get rid of the pine needles off the tennis courts before clean-up day because they can do it very quickly. Also ask about removing the east side bushes/trees that are in the way.
- Ideas for clean-up day. Send out sign-up genius. Determine which jobs need to be done at a specific time, which jobs can be done whenever. We have a list for the pool area. Add the playground roof. Rock beds at the entrances. Remove juniper bushes from Jamison Ave. entrance in front of signs, paint signs, lay rock. Add this to list. Clean-up Dry Creek.
- Jeremy will go through the old chairs to decide which ones we're tossing. The old ones can be left for anyone to take on the clean-up day. Otherwise, they are tossed in the dumpster.
- Send out the sign-up next week. Send out the list of jobs for approval to the board.

#### Tennis

- Have we looked into making it an all-purpose sport court instead? Tabled for another meeting.

#### Social

- Ice cream social—Tuesday, June 6<sup>th</sup>. Send out email message, put up signs. The signs are in the pool area.
- Signs to put in yards that say, “Drive Like your Children Live here”. We can ask about getting them, (like they have in Cherry Creek). We could also use our sign person to

make these. Maybe pass these out at ice cream social. Encourage people to drive slower through the neighborhood.

### Communications

- Looked at different website options. Liked Wix.com. Different price options and determine storage needs. Drag and drop options that are really easy. Can edit the mobile view. \$10 per month paid by board for us to use this.
- Put board members on website with photos so people can put a face with a name
- Calendar option to populate events
- Blog events/news feature
- Pictures on main page can focus on events, swim team, etc. But, other pictures, put on Facebook to not take up too much storage on site. Link to Facebook.
- How to rent the pool for a party, swim team schedule, pool hours, etc. can also be noted on website
- Anyone can access the website. So, to set up pool events, pool access—make a members-only login feature.
- Can do an email blast to show everyone the website.
- Link Facebook on there. Trying to figure out how to show a feed for Nextdoor.com and link that, as well.
- To transfer the domains, we need to look at if they would charge us or if we're almost up with our contract anyway. To combine, they may just charge a fee.
- Do we have a welcome packet to go to a new home-owners in the neighborhood? Maybe a tri-fold flyer with basic information. Do we get notified of new owners from Allen, he gets notified from title companies? Decide on what to give to new owners.
- On the website, we can maybe create an email for the board so everyone on the board will get the question, instead of just one person. If someone wants to send a blast out to the whole neighborhood, they can send it to that email and then the board will approve it to send out as a blast.
- Classified items like buying/selling items or asking for babysitting, needs to go out through Nextdoor.com.
- Hopefully we can kick off the new website, email list, everything at the ice cream social
- Sarah will work on the Facebook stuff this weekend.

The meeting was adjourned at 8:12 pm

Next meeting: May 16<sup>th</sup> 7:00 pm, at the pool or Nate's house across from the pool if weather is not nice.