

FPHRA Board Meeting Minutes  
June 13, 2018

The meeting was called to order at 7:08 pm at Nate Christensen's house.

Roll Call

In attendance: Nate Christensen, Sarah North, Amy Stivers, Sherry Serna, Leslie Hakze, Neal Carter (by phone), and Jeremy Fix. A quorum was present. Bob Ordonio was also in attendance as a representative from the FP Blue Fins Swim Team.

Minutes from last meeting:

- Leslie approved the minutes from our last meeting in May. Sherry seconded. All were in favor.

Owner's forum and comments:

- Bob wanted to bridge the gap between the swim team and the neighborhood. He expressed that if there are any issues, neighbors can feel free to reach out. Leslie feels the swim team has always been respectful of the residents and neighborhood. The swim team has given back to the pool facility, for example, paying for the water fountain. Bob wants to make sure the swim team is continuing to be helpful and doing things right. He reports things have been going well with everyone respecting the rules during practices—in the past there have been issues with siblings running around and creating safety concerns. Bob reports the ultimate goal of the swim team is to create the “neighborhood swim team” again, as in year's past. Bob has considered having Forest Park only swim clinics provided by the swim team coaches. Some of the money raised can go to the coaches, but the rest could go back to the community. This will help the team grow and will build community. Leslie said the swim clinic sounds like a great idea for the little ones in the neighborhood. Bob will talk with the coaches about it to see if we can organize it this year.
- There also might be enough interest for a masters swimming program with people that have signed up for lap swimming at the pool. We could send out information on this to see if people might be interested. There are also people that like to train for a triathlon where this might be of interest. There was discussion about how many people you need to have in order to call it a masters program. Sarah said she's done a masters swimming program in the past with only 4 people. We could talk to people at the 4<sup>th</sup> of July for interest or even look at doing water aerobics in the future. Bob will talk to the coaches to see if there is any interest.

Financial Report:

- Nate shared the financial report. Everything seems to be going well with the new system through QuickBooks.
- The report shows that Nate had to take money out of the reserves to pay for the pool repairs. Items with (-) show money paid out for bills, (+) shows money coming in.
- Nate is taking care of scanning the checks and entering them into the QuickBooks program.

- This activity, receiving checks and entering the checks, will likely transition to the treasurer in the future. We'll hopefully have most of this automated.
- People can do online payments now—not through a credit card, but through their banking (like an electronic checking debit). If residents signed up for electronic statements, they can pay the bill online, but not with a credit card. We'll send this information out to homeowners again for the September payments because it seems this information is not clear.
- There are three houses that still haven't paid the March dues payment. In the past, sometimes there were more late payers.
- Nate still hasn't been able to get the 1<sup>st</sup> Bank debit cards set up for board members. He's contacted them a few times, but it's hasn't worked out. For now, he can still take receipts for reimbursement. Sherry asked if she can get an advance for purchasing items for the July 4<sup>th</sup> party. Nate will give the check-book to Sherry to write a check at Sam's club or Costco to buy the food for the 4<sup>th</sup>.

#### Pool Report:

- Everything is going well with the pool so far this season.
- Jeremy thinks we figured out the financials with Perfect Pools. He talked with Landon and moving forward he will just put the invoices from Perfect Pools in the mailbox at the pool. Then Nate can pay the bill as soon as he receives it.
- Lifeguards are doing really well this season. There has been a lot of good feedback.
- Leslie said we should get mats to put in front of the toilets to keep people from having to step in water in the bathrooms from kids using the facilities after being in the pool. Jeremy will look at getting the black honeycomb mats and we will just have to cut them down to a smaller size.
- We still haven't figured out a plan for the green awning. Jeremy will follow up to see what options we have.
- The new umbrellas don't fit well into the new stands—they wobble around a bit. If the wind picks up, they also tip over. Leslie felt that this may hurt someone if we don't anchor them down. For now, we can just get some sand bags or something to weigh down the stands—Leslie will look into that. Jeremy said we could also get bigger/heavier stands or we could look into putting them into concrete, but then you're limited to where the umbrellas are placed.
- The new fulcrum for the diving board has made a big difference. Our neighbors at Bristol Cove seem appreciative.
- We discussed raising the price of replacement key cards for the pool to \$20 each. If the person making the request does not have an old key to turn in, the charge will be \$20. If they have the old key, then a new key would be free of charge. With the current fee for replacement cards only being \$5, it seems too easy for people to ask for a replacement maybe when they don't really need it. Neal suggested we offer a lanyard with the new keys to help people keep track of them. Sherry said she has received numerous requests for new keys. She feels if the price was raised, it would deter people from asking for new keys so frequently. It seems that people are just asking for multiple keys (to have more than the 2 they are allotted—i.e., one per person in the family). We could just add a

charge to the status letter fee that will cover the new keys for the new homeowners. (i.e., a line item that charges \$50 for two new pool key cards). Neal suggested we get lanyards made for the key cards. Then people may not lose them so easily. We could give the lanyards to the new owners in the welcome packet, or even hand them out to current owners at the 4<sup>th</sup> of July. If previous owners leave their keys for new owners, they will be shut off for access, but Sherry would be able to turn them on for the new owners.

#### Beautification Report:

- Leslie is going to have Weed Wranglers back out because the weeds are getting worse around the entrances. The tennis court is not useable as a tennis court at this point, but it is being taken care of as it. The kids are using the multi-purpose court frequently. It is just not cost effective to keep resurfacing the court to use as a tennis court.

#### Social:

- 4<sup>th</sup> of July: parade will start at 10:30, line-up at 10:00. We will have popsicles for the kids after the parade. Ask Sue Santos to do the games again and Stacy Fix to DJ. Sherry and Leslie will go shopping for the food.
- Community garage sale: 7 people have signed up so far. Sherry will have signs made up for the garage sale that we can use. There will be a map on the sign that shows where the houses are located that are participating in the sale for each day. There are no business logos on it. Sarah can send out communication to remind people to sign up if interested. She will also post the event on Nextdoor, Facebook, and Craigslist.
- Welcome packets: Sherry thought we should have block representatives again. In the past, the block rep would welcome new neighbors moving in, deliver a hard copy of the directory, and send out hard-copy communication for events. However, with the website and the email list, we're reaching a lot of people. We have 180 people on the email list, but need to keep up with adding more and getting more people on the website. Nate's wife, Angela, has volunteered to be someone to put together welcome packets and deliver those to new homeowners when they move in. Leslie said this would be easier than having multiple block reps that we have to train and will keep things universal for all new owners. New homeowners are not happening so frequently that it would be too much for one person to handle.

#### Communications:

- Welcome packets: Sarah created a brochure for our welcome packets. It mimics the essential information from the website. Nate said we should add something about the pool key cards in the brochure, maybe even have a picture so people know what they are looking for from the previous owner. Staples could print these brochures and fold them for us for a penny more. Nate has a login for Staples that we can use. Sarah will also put the brochure in the members section on the website.
- Sherry said she can look into a company she knows that makes lanyards inexpensively. Usually, the more you order, the cheaper the cost. We can put this in the welcome packet and maybe even pass them out at the July 4<sup>th</sup> party for current residents.
- Status letters—Sherry has been working on developing our status letter template. we'll add a \$50 fee for pool keys (2 keys). Everything else looks good and ready to go on.

Old Business:

- Ben Kristopeit said the designer for the signs is not responding anymore, so he's looking for another company we could use. This may be better since the original company had not wanted to get the permits for the work. He will keep Nate posted on this.

New business:

- Discussed the signs that say, "Slow down, Drive like your kids live here." We should look into getting these made up. The board could pay for printing these signs in order to give them out to people that really want to place them in their yard. This may help people to drive slower down Detroit and Jamison Ave.
- We discussed if we can get a sign made up for the pool area that says something about our Forest Park website so we can get more people on there and on the email list. This could be there for the 4<sup>th</sup> of July when most people come to the pool.
- Nate contacted Hugh to get the original digital logo that are on our signs, but Hugh hasn't found it yet. If he can't find it, Nate will create a new one that looks similar that we can use on all signage.

Meeting was adjourned at 8:24 pm.

Next meeting:

July 17, 2018 @ 7 pm at Nate's house