

FPHRA Board Meeting  
November 14, 2017

The meeting was called to order at 7:02 pm at Nate Christensen's house. In attendance: Nate Christensen, Sarah North, Amy Stivers, Leslie Hakze, and Sherry Serna. A quorum was present.

Minutes from last meeting:

- Nate moved to approve the minutes from October. Sherry seconded and all were in favor.

Pool Report:

- Agreement was drafted between Blue Fins Swim Team and Forest Park HRA in order to determine fees from family pool memberships. We made an update to ensure membership fees are set to at least the cost of FP homeowner dues.
- Nate shared the draft of the plan with board members for review.

Beautification Report:

- Pruning trees on Dry Creek has still not been determined. Discussed whether we should put this out for discussion at the annual meeting. We may not be able to do anything because this section of land from the fence to the sidewalk is currently under the homeowners jurisdiction. If the board assumes responsibility now, we are concerned we will continue to have this responsibility.

Social:

- Turkey Trot: "Sign-up Genius" is on the website and on Facebook Forest Park page, but this hasn't been sent out in mass email yet. Sarah will do this part next.
- Forest Park Board could possibly sponsor/host a "trunk and treat" event for Halloween next year in the pool parking lot--people can decorate trunks of cars or set up a table and decorate or have a theme. This could be another unofficial Forest Park social event. This year's Halloween seemed really quiet and dead, so this might make it more fun.

Communications:

- Nate will create the agenda for the annual meeting and will create a short Power Point.
- We need to have a sign-in sheet at the annual meeting. Sherry will look to see if she has an old address list and then people could write their name next to their address. Nate can also look at what list he has.

Old Business:

- Key cards still haven't been officially switched to Sherry, but she has been in touch with Hugh so this is in the process.
- Need to still get two more bids for new entrance signs to be able to present at the annual meeting. Nate will reach out to Ben Kristopeit to see if he got another bid and he will contact Santa Fe Stone to see what they charge for the engraved rock signs.

- Sherry will go to the church during the day of the annual meeting to make sure we have the projector and anything else we need. We need to make sure we also know the WIFI password.
- A quorum for the annual meeting is 17 people so we need to make sure that many people show up and/or through proxy's.
- Nate needs to get a copy of the reimbursement form to add to the Google drive. Jeremy has a copy so need to get it from him.

#### Financial Report:

- Bills are currently all being mailed to the new mailbox and Nate is taking care of paying them through online bill pay directly from the bank account.
- Need to ask Allan to start using an invoice for the board to pay his accountant fee.
- Nate has all of the online accounts set up and the login information if anyone needs it.

#### New business:

- We can look at adding the ability to make online payments for dues and instead of increasing overall dues to cover the cost of online fees, we can just add the fee to each online payment to cover the cost. Then people can decide whether they pay online or through checks. People that like the convenience of online payments will most likely pay the small fee each time.
- Board members should show up at 6:00-6:15 to help set up the church for the annual meeting.

Meeting was adjourned at 7:51 pm.

#### Next meeting:

Annual meeting, November 28, 2017 at 7:00 pm

No board meeting in December, January, or February